



First Nations Speech and Language Program (FNSL) – Application Instructions Merritt

Application Deadline: June 24, 2024

Program Start Date: July 2024

Steps to Apply:

1. Complete the attached application form.
Please note, an email address is mandatory for your application to be processed.
2. Submit Program Admission Requirements (see below)
3. Sign and Return Student Information Release (as soon as possible)
 - I. Please add the name of your designate (Sponsor) to the Student Information Release form.
 - II. Please send to admissions@nvit.ca

Program Admission Requirements:

- English 12 or ENGL 060 or equivalent
- Math 11 – **Waived** by Department Chair due to program review in progress
- Age 19 by Program Start – **Waived** by Department Chair due to program review in progress

Pre-Practicum requirement:

- Criminal Record Clearance

Additional Information:

- Program Delivery Information
- Program Questionnaire – please return to admissions@nvit.ca



APPLICATION FOR ADMISSION

nvit.ca



MERRITT CAMPUS:

4155 Belshaw Street
Merritt, BC V1K 1R1
Phone: 1-250-378-3300
Toll Free: 1-877-682-3300

VANCOUVER CAMPUS:

200-4355 Mathissi Place
Burnaby, BC V5G 4S8
Phone: 1-604-602-9555
Toll Free: 1-877-682-3300

INSTRUCTIONS

1. Fill out this form completely and be sure to sign it. Mark sections that are not applicable with N/A. If you have questions regarding how to complete this form please contact the Registrar's Office or email info@nvit.ca.
Review Dates* are set for the Fall (September) term as the end of July of each year.
Review Dates* are set for the Spring (January) term at the end of November of each year.
Seats will be offered to qualified applicants in the order applications are completed (all required documents and assessments are received).
** Applications will be accepted after these dates if there are still seats available, but applications submitted before the deadline will be given priority and we cannot guarantee late applications will be evaluated in time for the start of term.*
2. Arrange to have official transcripts sent directly to NVIT from your high school and any post-secondary institutions you have attended. Unofficial copies of transcripts may be provided for faster evaluation of an application, but official transcripts are required to finalize offers of admission. High school transcripts may be ordered directly from your high school or the Ministry of Education (contact the Ministry at 250-356-2432 or visit <https://www2.gov.bc.ca/gov/content/education-training/k-12/support/transcripts-and-certificates>).
3. Mail or drop off your application to the Registrar's Office. Students may be able to email their applications to info@nvit.ca.
4. If you will not be available while this application is being evaluated, or to register, and wish to have someone else act on your behalf, please submit a signed Release Form to the Registrar's Office. The Release Form is available on our website at www.nvit.ca.
5. If your address or contact information changes, inform the Registrar's Office in writing so we can continue to contact you about your application.

PERSONAL INFORMATION

Have you attended NVIT before: No Yes If yes, previous Student Number: _____

Name: _____ (LAST) _____ (FIRST) _____ (MIDDLE)

Current Mailing Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: (Home) _____ (Work) _____ (Cell) _____

Gender: M F Non-Binary I choose not to answer Pronouns: She He They Ze Name

Birthdate (DD/MM/YY): ___ / ___ / ___ Citizenship: Canadian Permanent Resident Student Visa Other

Previous/Maiden Name: _____

Email Address: _____

Note: You will be assigned an NVIT email address. Format will be: your Student ID # followed by @nvit.ca. Example: n1234567@nvit.ca

PEN (Personal Education Number): _____

Assigned to all BC High School students

OFFICE USE ONLY

Program: _____

Entered By: _____

VOLUNTARY DISCLOSURE

Are you of Indigenous Ancestry? No Yes

If yes, your Band or Nation: _____

Province: _____

Check applicable box: Status Non Status Métis Inuit

Do you have a disability? No Yes If yes, do you wish to be contacted by an Academic Advisor? No Yes

EMERGENCY CONTACT INFORMATION

Emergency contact name: _____ Emergency contact phone: _____

Relationship to You: _____

APPLICATION INFORMATION

Before completing this section, refer to the current NVIT program calendar or NVIT website at www.nvit.ca for information on programs available at NVIT. If you are unclear about which program to apply for, contact the Registrar's office at 250-378-3300.

Start Term: (Circle One) Fall (Sep-Dec) Spring (Jan-Apr) Summer (May-Aug) Year: 2024

Name of program: FNSL

Are you planning to attend: Full-Time Part-Time

Please indicate where you would like to start your classes: Merritt Vancouver Community: _____

Do you require a student housing application? (Available at Merritt campus only) Yes No (Please specify)

Do you require a Daycare Application? (Available at Merritt campus only) Yes No

HIGH SCHOOL INFORMATION

Note: Official high school transcripts must be forwarded from the high school or Ministry for admission to be granted.

Name of High School: _____

City/Town: _____ Province: _____ Last year attended: _____

Did you graduate: No Yes If yes, Graduation Year: _____

POST-SECONDARY EDUCATION

Note: Official post-secondary transcripts must be forwarded from the institution for transfer credit/admissions to be awarded.

UNIVERSITY OR COLLEGE	FROM (YEAR/MONTH)	TO (YEAR/MONTH)	PROGRAM

DECLARATION

Applicant Declaration: I declare that the information I have submitted in this application is complete and correct. Omission of information or falsification of any document submitted may result in the immediate cancellation of admission or registration. Completion of this application permits the Institute to request and/ or confirm any information necessary to support my application for admission.

Information Release: I understand that the information provided in this application, as well as other information contained in a student record, is collected under the authority of the College and Institute Act. All information contained in student records will be protected and used in compliance with the B.C. Freedom of Information and Protection of Privacy Act (1996). It may be used for internal administration of admission, registration, grade notification, income tax receipts, awards, institutional research, planning, and other fundamental activities related to being a member of the Nicola Valley Institute of Technology community and attending a public post-secondary institution in B.C.

Limitations of the Application: I understand that this application is a request for admission, and does not guarantee admission to any program or course. Admission is subject to provision of all requested documents and assessments, completion of admission requirements, and space availability. If admitted, I agree to abide by the established rules and regulations of Nicola Valley Institute of Technology, including those of the program in which I shall be registered.

Signature: _____ Date: _____

Nicola Valley Institute of Technology

Merritt Campus:

4155 Belshaw Street Merritt, BC V1K 1R1

Phone: (250) 378-3300

Toll Free: 1-877-682-3300

Vancouver Campus:

200-4355 Mathissi Place Burnaby, BC V5G 4S8

Phone: (604) 602-9555

Email: info@nvit.ca Website: www.nvit.ca



STUDENT INFORMATION RELEASE

Information contained in a student record, is collected under the authority of the College and Institute Act. All information contained in student records will be protected and used in compliance with the B.C. Freedom of Information and Protection of Privacy Act (1996). The Nicola Valley Institute of Technology is prohibited from providing information from your student records to a third party unless permission is granted via the *Student Information Release* form.

Submit this form to the NVIT Registrar's Office via the address or email above. Please note that should a start and end date not be provided for this form; it is assumed to be an indefinite permission. Should you wish to revoke the authorization, please contact the Registrar's Office.

Student Information

Student Number: Student Name: _____

Email Address: _____

Authorization

Please check one or more boxes below to grant authorization of information specified:

- Invoices, charges, credits, payments, overdue tuition/fees, and/or accounts receivable activities.
- Grades/GPA/transcripts, personal information, enrolment & registration, admissions, academic progress, attendance, graduation, and other information related to academics.
- Admissions/Registration Proxy: In the event I am unable to complete admissions and/or registration, this person may act on my behalf and submit information. I understand that I am responsible for maintaining my student record.
- Financial aid, awards, bursaries, scholarships, Student Aid BC, and sponsorship information.
- T2202 (tax information)
- Other, Please Specify: _____

Authorized Designate(s)

Name of Designate

Relationship to Student

SPONSOR

Certification

I acknowledge that this authorization starts as of the date this form is signed and has no expiration date, however, I can revoke the authorization at any time by submitting a written request to the Registrar's Office. By signing this form, I authorize NVIT to release the information specified to the person(s) or agency listed above.

Student Signature: _____

Date: _____



Ministry of Public Safety and Solicitor General Criminal Records Review - Online Application Instructions (OPTION 1)

- Please review the following instructions *carefully*. Incomplete online applications will not be processed.
- This Ministry Criminal Record Check clearance is required to enter your practicum(s).
- Payment will be made directly to the Ministry of Public Safety and Solicitor General Criminal Records Review following the submission of your document.
 - Please DO NOT send payment to NVIT; payment is made directly between the applicant and the Ministry.

Steps to Apply:

1. Click on the following website link and follow the steps. Use the access code unique to NVIT

Online Link: <https://justice.gov.bc.ca/eCRC/>

Access Code: 4M86E6LQ9V

2. Send 2 copies of government picture identification that includes full name and birthdate to astreet@nvit.bc.ca;

After your application is submitted online to the Ministry:

1. The CRRP will contact you via email for payment options. Please check this regularly - often the request will go to your Junk Email. The cost per CRC is \$28 and can be paid by credit card, money order or certified cheque (see attached form).
2. Once CRRP contacts you via email for payment, your application will expire after 30 days so please send payment as soon as you are prompted.
3. Once paid, the criminal record check will be processed and the determination letter will be sent to the Authorized Contact of NVIT for a five-year retention period.



Ministry of Public Safety and Solicitor General Criminal
Records Review - Paper Application Instructions (OPTION 2)

- Please review the following instructions *carefully*. Incomplete or unofficial copies submitted to NVIT for signature will not be processed.
- This Ministry Criminal Record Check clearance is required to enter your practicum(s).
- Payment will be made directly to the Ministry of Public Safety and Solicitor General Criminal Records Review following the submission of your document.
 - Please DO NOT send payment to NVIT; payment is made directly between the applicant and the Ministry.

Steps to Apply:

1. Review Page 1 of the Employee/Applicant - Consent to a Criminal Record Check Cover Page and check the boxes to ensure you understand the checklist and acknowledgements ;
2. Fill in Page 2 - Part 1 (all areas must be filled in to the best of your knowledge); Part 3 - Please indicate "Practicum Student" and your program;
3. Sign and Date Part 5;
4. Photocopy a government piece of picture identification that includes full name and birthdate;
5. Submit original forms in person at the Front Desk on the Merritt Campus, Attn: Amanda Street (Authorized Contact for NVIT); or by mail at:
NVIT
Attn: Amanda Street
4155 Belshaw St
Merritt, BC V1K 1R1
***Emailed or faxed copies will not be accepted or processed**
6. Once received in office, NVIT will retain the original application and forward a copy to the CRRP on your behalf

After your application is submitted to NVIT:

1. The CRRP will contact you via email for payment options. Please check this regularly - often the request will go to your Junk Email. The cost per CRC is \$28 and can be paid by credit card, money order or certified cheque (see attached form).
2. Once CRRP contacts you via email for payment, your application will expire after 30 days so please send payment as soon as you are prompted.
3. Once paid, the criminal record check will be processed and the determination letter will be sent to the Authorized Contact of NVIT for a five-year retention period.



Program Delivery Information

A Speech-Language Assistant (SLA) can provide tremendous value for the students/children in our community. With knowledge and practical experience, an SLA can work closely with a Speech-Language Pathologist to support speech, language, and literacy skills.

The FNSL program is a 10-course certificate program that will begin in August 2024 and end in June 2026. Details about the course content can be found on the NVIT website.

The FNSL courses will be delivered utilizing a hybrid approach with the majority of the content being taught at the NVIT campus in Merritt. Students will be required to travel to Merritt and attend full-day, in-person sessions on Friday and Saturday once a month throughout the school year. Other course content will be taught weekly via virtual learning platform Teams.

Students will be required to be in-person at the NVIT campus in Merritt for the following sessions:

- one week in August 2024
- one Friday and one Saturday per month for the duration of the 2024-2025 school year
- one week in July or August 2025

Students will be required to be online participating in synchronous learning for various courses:

- on Wednesday afternoons from 1:00 pm - 4:00 pm each week for the duration of the 2024-2025 school year

It is also important to note that students need to accrue a minimum of 200 hours of practical experience for FNSL 190 over a 2-year time period. This will require release time to work with a supervising SLP to develop practical skills and meet program requirements.

FIRST NATIONS SPEECH-LANGUAGE ASSISTANT PROGRAM



Program Questionnaire

Name: _____

Statement of Interest

Explain in a paragraph why you are interested in the First Nations Speech-Language Assistants program.

Experience

Describe your current job if you are working.

Describe your experience working with children.

Logistics

Do you have stable internet access?

 Yes No

Do you currently work with an SLP?

 Yes No

Is there an SLP who works/visits your school or community?

 Yes No

Support

Students are strongly encouraged to ensure their employer is aware of the time commitment required for this program. Students will be required to attend the in-person session at the NVIT campus in Merritt, participate in online Teams sessions and complete the 200-hour practicum with an SLP. Much of the program takes place during working hours.

We have provided an information sheet of proposed dates and the time commitment required for prospective students to share with their employers/supervisors as need be.

Please return this completed form to admissions@nvit.ca