Lower Nicola Indian Band Lands Management Advisory Committee Meeting Agenda

June 01, 2020, 4:00pm Virtual Skype Meeting

TIME		ITEM	PRESENTER
4:00	1.	MEETING OPENING	
		1.1. Opening Prayer	
4:15	2.	ADMINISTRATION	
		2.1. Adoption of Agenda	
		2.2. Adoption of Minutes	
		Reference Materials: 2020-05-11 LMAC Meeting Minutes draft	
4:25	3.	NEW BUSINESS	
		3.1. Trans Mountain 2020 Survey Request	Rae-Lynn Mills,
		Reference Materials: TM LNIB Survey Request Presentation;	Trans Mountain
		Ownership Sketch; Proposed Resolution 2020-04 – two options	Corporation (TMC)
5:25	4.	FOR INFORMATION AND DISCUSSION	
		4.1. Enforcement Law Review (continued)	Stephen Jimmie
		Reference Materials: LNIB Enforcement Law Draft 02 with	
		tracked changes	
6:55	5.	MEETING CONCLUSION	
		5.1. Next LMAC Meeting	

Lower Nicola Indian Band Lands Management Advisory Committee Meeting Minutes

May 11, 2020, 4:00 pm Virtual Skype Meeting

Present:	Bill Bose (Chair)	Gene Moses	Louise Moses	Madeline Lanaro
	Hrolfe Joe (Co-Chair)	Robert Sterling	Sondra Tom	
Council:	Robin Humphrey	William Sandy		
Guests:	Shawn Speirs, Lands Advisory Board Resource Centre (LABRC)			
Staff:	Stephen Jimmie	Brandi O'Flynn	Jerrica Joe	

1. MEETING OPENING

The meeting was called to order at 4:12 pm. All attendees participated via phone or computer.

Motion (01): That the LMAC Meeting of May 11, 2020 commence at 4:12 pm.			
Moved: Louise Moses	Seconded: Gene Moses		
Motion Carried			

1.1. OPENING PRAYER

An opening prayer was offered by Bill Bose.

2. ADMINISTRATION

2.1. ADOPTION OF AGENDA

Motion (02): That the LMAC Meeting Agenda dated May 11, 2020 be adopted with the following amendment:

• Add item: Allotment Law Update

Moved: Louise Moses Seconded: Gene Moses
Motion Carried

2.2. ADOPTION OF MINUTES

Reference Materials: 2020-04-22 LMAC Meeting Minutes draft

Motion (03): That the April 22, 2020 LMAC Minutes be adopted with the following amendments:

- Spell out LABRC acronym beside Shawn Speirs' name
- Note that all attendees are via phone

Moved: Sondra Tom Seconded: Madeline Lanaro

Motion Carried

3. PROJECT UPDATES

Minutes of the LMAC Meeting of May 11, 2020 draft Recording Secretary: Jerrica Joe

3.1. TRADITIONAL HOLDINGS PROJECT: PHASE 1 REPORT

Reference Materials: THP Phase 1 PowerPoint; Executive Summary Phase 1 Report

Angie Bain and Gretchen Fox presented the Traditional Holdings Project Phase 1 and the Report of this phase of the project. They provided a summary of the project, activities, and findings so far, following the reference material *THP Phase 1 PowerPoint* presentation from the LMAC meeting package.

Discussion ensued on traditional land holdings and ensuring that the needs of Elders, ranchers, and others are met while working towards resolving these lands issues; as well as the importance of planning for the long term rather than shortsighted resolutions.

Angie explained that an important part of this project, which took a lot of time in Phase 1 and continues, is taking a comprehensive inventory of the LNIB's documents, organizing and conducting as much internal research as possible before sourcing additional documents from members regarding their traditional land holdings. The new LNIB Lands Researcher, Kristopher Por, will be putting the document management recommendations from Phase 1 into action and conducting further research into LNIB lands.

Discussion ensued on planning for Phase 2 of the Traditional Holdings Project. Discussion regarding general plans for the next phase of this project included the following:

- Spring 2020: Develop steps and priorities for Phase 2 tasks;
- Summer 2020: Review past work towards an application process and develop drafts;
- Fall 2020: Engage with the community in-person or otherwise to revise a drafted process and ensure that outcomes reflect the community;
- Next steps will include implementation of some Phase 1 recommendations;
- Given some of the gaps in LNIB files, next steps will include working to get additional files from ISC and others to help fill these gaps.

Discussion ensued on the importance of continuing to move forward on this topic as a community, respecting different people's perspectives, and sharing a complete picture of the situation with members so that they can more fully understand the issues and make informed decisions. It was mentioned that a big challenge in addressing traditional holdings is competing land interests.

Request (01): Bill would like a map of LNIB Reserves which visualizes land parcels status (traditional land holdings, certificates of possession, etc.)

Discussion ensued on how the mapping of land parcel status might fit into LNIB's Land Use Planning. This visualization could assist with understanding the history of the land, which may assist with research and future planning. There was a cautionary reminder that mapping can create some misunderstandings with imperfect lines, "donut holes" left unused for cultural or intangible reasons, etc. It was also mentioned that some lands which were previously connected to various rites of passage have been lost for these purposes over time.

Angie and Gretchen will be tweaking and finalizing their Phase 1 Report after their presentations to LMAC and Council, and this will be shared with members.

4. FOR INFORMATION AND DISCUSSION

Minutes of the LMAC Meeting of May 11, 2020 draft Recording Secretary: Jerrica Joe

2020-06-01 LMAC Meeting Package

4.1. LMAC QUARTERLY REPORT

Reference Materials: 2019-2020 LMAC Quarterly Report Q4

Brandi presented the LMAC Quarterly Report for the fourth quarter of 2019-2020. This report is for review at this table prior to being sent to the Executive Director, Kari Reilander, and possibly on to Chief and Council for information. There were no amendments suggested to this report.

Discussion ensued on past agenda items, with a desire for updates on the Shulus Forest Enterprises (SFE) Timber Permit seeding.

Action (01): Brandi to follow up with Don Gossoo of SFE to request an update regarding seeding and a timeline for when it will be completed, if not already complete

4.2. ENFORCEMENT LAW REVIEW (continued)

Reference Materials: Indian Act By-Laws – Police Enforcement COVID-19 and Pandemic Concerns; LNIB Enforcement Law draft

Stephen provided a summary of the Enforcement Law Review from the last meeting, and mentioned that Angie and Gretchen have agreed to assist with the addition of cultural language. Having previously reviewed by reading aloud up to Part 8 - *Offences and Penalties*, attendees continued to review the draft *LNIB Enforcement Law* together by reading sections aloud.

Discussion ensued on

Questions arose regarding

During review of the draft Enforcement Law, discussion ensued on topics including:

- Section 33 (Penalty): fine amount could be modified up to "not exceeding" \$5,000, and some communities have added provisions that allow for fines or imprisonment to exceed these penalty amounts in cases of environmental offenses or damage;
- Minor errors throughout, including:
 - Numbering for Part 9 Amendments and following parts
 - o Spelling errors
 - o Lands Advisory Committee rather than Lands Management Advisory Board (section 36)
 - Having numbers spelled out then written as a number in parentheses (i.e.: six (6) months), inconsistencies in practice;
- Amendments process for this Law, and additions or amendments to associated schedules.

Stephen explained that he will be working with a lawyer to consider comments and amendments, including revising errors throughout, and will then bring back a "tracked changes" copy that clearly shows the changes to the LMAC. This copy will also be posted on the LNIB website for member review.

Stephen provided an overview of the reference material document regarding Indian Act By-Laws, discussing how this relates to First Nation Laws made under Land Code, and the process of law enforcement.

There was a question regarding the enforceability of "locals only" signs posted at Rocky Pines and restricting access. Discussion ensued on additional work around enforcement that would be required to

Minutes of the LMAC Meeting of May 11, 2020 draft Recording Secretary: Jerrica Joe

2020-06-01 LMAC Meeting Package

effectively uphold restricted access, and process of enforcement and opportunity in the future for enforcement officers to provide education to those in non-compliance as a first step towards enforcement.

4.3. ALLOTMENT POLICY UPDATE

Stephen provided an update regarding the creation of an Allotment Policy prior to moving forward with a LNIB Allotment Law. This was previously proposed as an option to address home lot transfers from housing programs – such as Canada Mortgage and Housing Corporation (CMHC). Some of these homes have existing rent-to-own agreements which provide guideline for the transfer of the home lot, while some others do not have such an agreement, likely due to changes in LNIB policy at some point in time.

Given Stephen's investigation into the situation, the best option seems to be to move forward with the transfer of homes with rent-to-own agreements and to develop a homeowner's policy to create guidelines to address eligibility and transfer of homes without such agreements, without creating an Allotment Policy.

5. MEETING CONCLUSION

5.1. NEXT LMAC MEETING

Discussion ensued on when to hold the next LMAC meeting. There was mention that Stephen would like to include the Conflict of Interest Training at the next LMAC meeting, and will confirm the availability of the training provider before confirming the next meeting date.

Decision (01): Next Meeting: Monday, May 25, 2020 at 4:00pm (tentatively)

Motion (04): That the Lands Management Advisory Committee meeting be concluded at 7:00 pm.Moved: Madeline LanaroSeconded: Louise MosesMotion Carried

SUMMARY OF ACTION ITEMS:

01. Brandi to follow up with Don Gossoo of SFE to request an update regarding seeding and a timeline for when it will be completed, if not already complete





Lower Nicola Indian Band Survey Request

2020-06-01 LMAC Meeting Package

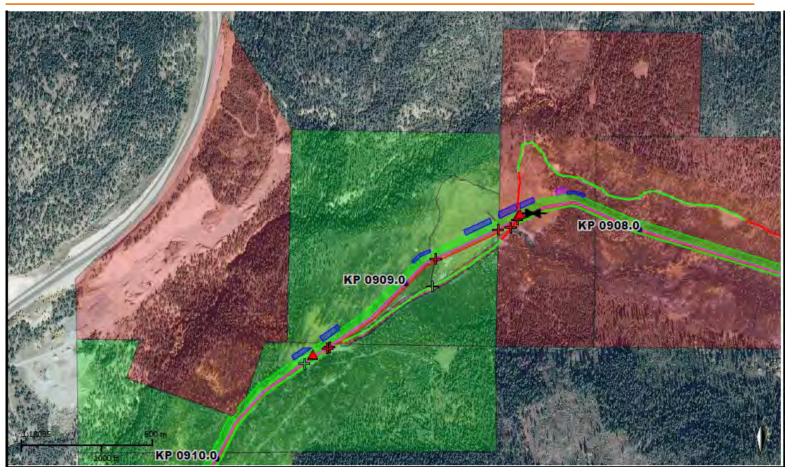


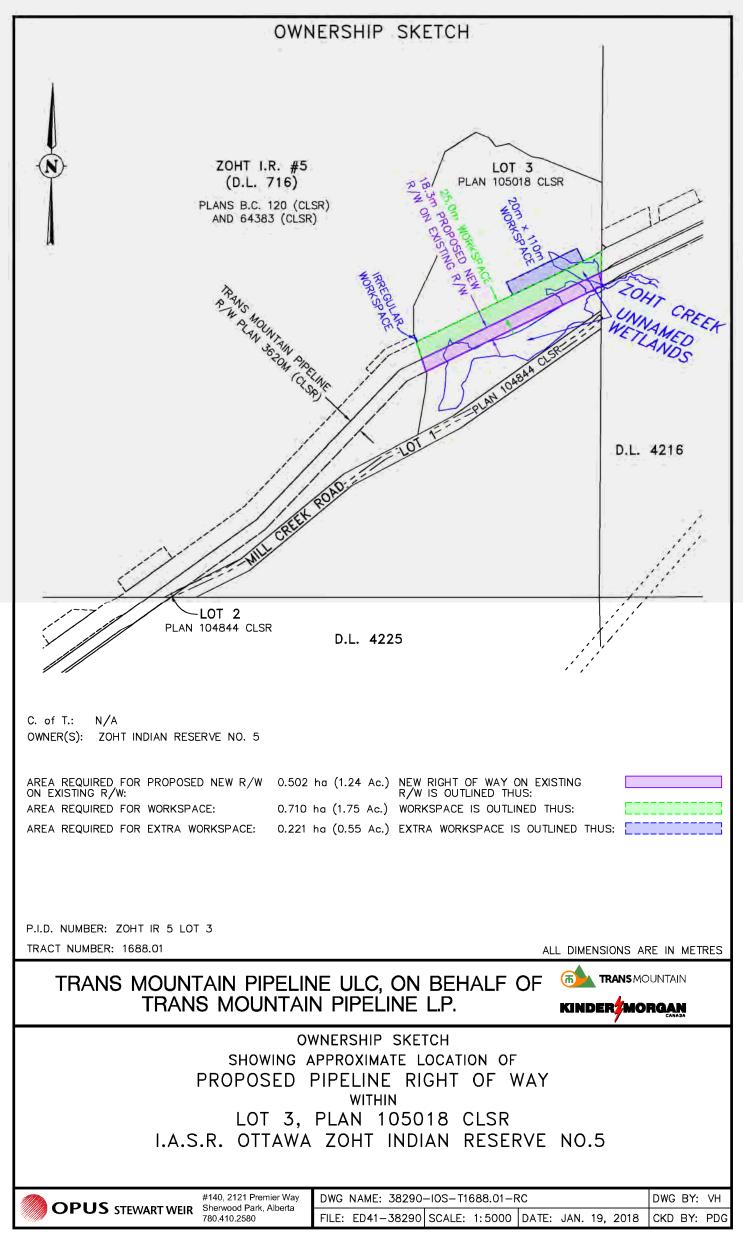
Survey Types

- Archaeological surveys
- Environmental surveys
- Topographic and Legal surveys
- Powerline surveys
- Bird/Animal surveys
- all sweeps and staking

Land Tracts 1688 and 1688.02 - Green area







2020-06-01 LMAC Meeting Package

LOWER NICOLA INDIAN BAND LANDS MANAGEMENT ADVISORY COMMITTEE

 181 Nawishaskin Lane, Merritt, British Columbia V1K 0A7

 Tel.: 250-378-5157
 Fax: 250-378-6188

RESOLUTION NO.: 2020-04

WHEREAS:

- A. Subsection 32.1b of the *Lower Nicola Indian Band Land Code* states that the Lands Management Advisory Committee (the "LMAC") is hereby established to assist Council and its staff by advising on matters respecting LNIB Land;
- B. Trans Mountain Corporation is requesting permission to access Zoht IR No.5 for the 2020 year to conduct the following activities in relation to the Trans Mountain Expansion Project:
 - Archaeological surveys
 - Environmental surveys
 - Topographical and Legal surveys
 - Powerline surveys
 - Bird/Animal surveys; and
 - All sweeps and staking.
- C. Activities are planned to be carried out on LNIB-owned land, and any activities which may be planned to be carried out on Member-owned land will be required to seek permission from the landowner.

NOW THEREFORE BE IT RESOLVED THAT the Lands Management Advisory Committee recommend that the Chief and Council grant Trans Mountain Corporation permission to access the LNIB-owned land on Zoht IR No.5 for the 2020 year to complete the necessary surveys and sweeps in relation to the Trans Mountain Expansion Project.

This resolution is supported by the undersigned and passed this <u>01st</u> day of <u>June 2020</u>.

Quorum of Committee: 4

William Bose, Chair

Madeline Lanaro

Gene Moses

Louise Moses

Hrolfe Joe

Robert Sterling

Sondra Tom

Proposed Resolution Option A 2020-06-01 LMAC Meeting Package

LOWER NICOLA INDIAN BAND LANDS MANAGEMENT ADVISORY COMMITTEE

 181 NAWISHASKIN LANE, MERRITT, BRITISH COLUMBIA V1K 0A7

 TEL.: 250-378-5157
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 - Archaeological surveys
 - Environmental surveys
 - Topographical and Legal surveys
 - Powerline surveys
 - Bird/Animal surveys; and
 - All sweeps and staking.
- C. Activities are planned to be carried out on LNIB-owned land, and any activities which may be planned to be carried out on Member-owned land will be required to seek permission from the landowner.

NOW THEREFORE BE IT RESOLVED THAT the Lands Management Advisory Committee recommend that the Chief and Council grant Trans Mountain Corporation permission to access the LNIB-owned land on Zoht IR No.5 for the sole purpose of completing the following:

- A Legal survey of the proposed line and temporary workspaces; and
- A sweep for any existing utilities or other encumbrances in the proposed Right of Way.

This resolution is supported by the undersigned and passed this <u>01st</u> day of <u>June 2020</u>.

Quorum of Committee: 4

William Bose, Chair

Madeline Lanaro

Gene Moses

Louise Moses

Hrolfe Joe

Robert Sterling

Sondra Tom

Proposed Resolution Option B 2020-06-01 LMAC Meeting Package

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PREAMBLE

WHEREAS since time immemorial, the members of the Lower Nicola Indian Band have continuously and without interruption occupied our territory and exercised Aboriginal title to our traditional lands;

AND WHEREAS Lower Nicola India Band has an inherent right to self-government which emanates from its people, culture, language, and land, and which is recognized and affirmed by section 35 of the Constitution Act, 1982;

AND WHEREAS our Nation has chosen to assume control of its Indian Reserve Lands pursuant to the First Nation Lands Management Act, S.C. 1999 C. 24 by entering into the Individual Agreement on First Nation Land Management between Lower Nicola Indian Band and Her Majesty The Queen In Right Of Canada and by adopting the Lower Nicola Indian Band Land Code;

AND WHEREAS under sections 6.1, and 6.2 and 45.3 of the Land Code, Council is authorized to establish laws relating to the enforcement of Laws including with respect to the appointment of justices of the peace for the enforcement of Laws, to enable appropriate enforcement issues and disputes to be dealt with through a community justice process, and to create ticketing processes or similar enforcement mechanisms or to incorporate such processes or enforcement mechanisms from provincial or local government sources;

AND WHEREAS section 22(3) of the *First Nations Land Management Act* (Canada) authorizes LNIB, in relation to prosecutions of contraventions of Laws,

- (a) to retain its own prosecutors,
- (b) to enter into an agreement with British Columbia for the use of provincial prosecutors, or
- (c) to enter into an agreement with Her Majesty for the use of agents engaged by Her Majesty;

AND WHEREAS section 24 of the First Nations Land Management Act (Canada) provides that

- (a) a justice of the peace shall have tenure and remuneration, and be subject to conditions of removal, that reflect the independence of office of justice of the peace in British Columbia, and
- (b) justices of the peace have all the powers necessary for the performance of their duties and functions.

AND WHEREAS Council wishes to implement a consolidated enforcement law to enable fair, effective and efficient enforcement of Laws,

NOW THEREFORE BE IT RESOLVED THAT the Council enacts as follows:

Commented [SJ1]: Suggestion to add LNIB related statements to the preamble. Angie and Gretchen will work on some draft wording for all law preambles. Eg. Vision or Mission Statement, UNDRIP, etc.

PART 1- CITATION, APPLICATION, DEFINITIONS AND INTERPRETATION

Citation

1. The Law may be cited as the Enforcement Law.

Purpose

2. The purpose of this Law is to enable fair, effective and efficient enforcement of Laws.

Application

3. (1) This Law applies to all LNIB Land.

(2) This Law binds the LNIB government.

Paramountcy

4. If there is a conflict between this Law and the Land Code, the Land Code will prevail.

Definitions

5. (1) In this Law:

"<mark>an information)</mark>" means the instrument that sets out the information that confirms a peace officer's reasonable and probable grounds to believe someone has committed an offence:

"community justice process" means a process described at section 13;

"compliance notice" means a notice issued in accordance with section 22;

"court" means a court of competent jurisdiction in British Columbia;

"Criminal Code" means the Criminal Code of Canada, RSC 1985, c C-46;

<u>means</u>"discounted fine" means the amount of the fine set out in Schedule A that is payable if payment is received on or before the 14th day after the date a ticket was served;

"enforcement officer" means a person designated under section 14;

"judge" means a judge presiding over a court;

"justice of the peace" means a justice of the peace appointed under section 12(1) to ensure the enforcement of Laws including the adjudication of offences of Laws;

"named person" means a Person to whom a compliance notice or ticket is issued;

<u>"offence report" means the instrument that sets out the information confirming a peace</u> <u>officer's reasonable and probable grounds to believe a Person has committed an</u> <u>offence; "offence report" has the same meaning and purpose as "an information" as that</u> <u>term is used in the Criminal Code;</u>

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Commented [SJ2]: Changed to Offence Report

"peace officer" has the same meaning as provided in the Criminal Code;

"place" means

- (a) a dwelling,
- (b) a building or structure or any part of a building or structure other than a dwelling, or
- (c) a vehicle, vessel, or trailer;

"prosecutor" means

- (a) a lawyer retained by Council to prosecute offences of a Law; or
- (b) subject to an agreement with British Columbia or Canada regarding the prosecution of contraventions of a Law,
 - (i) a provincial prosecutor, or
 - (ii) a federal agent;

"Schedule A" means the Schedule to this Law that sets out the fine, discounted fine and surcharge associated with offences under applicable Laws

<u>"Schedule B" means the Schedule to this Law that sets out the fee to cover the costs of</u> facilitating and adjudicating a dispute of a compliance notice or ticket;

"surcharge" means the amount set out in Schedule A that is payable if payment for a fine is received on the 30th day after the date a ticket was served;

"ticket" means a ticket issued in accordance with section 22.

(2) The term "submit an offence report" has the same meaning as "lay an information" as that term is used in the Criminal Code.

(2)(3) In addition to the terms defined in this Law, terms used in this Law may be defined in the Land Code.

Interpretation

- 6. (1) A reference in this Law to an enactment is to be construed as including a reference to that enactment as it may be amended from time to time.
 - (2) A reference in an enactment to a section is a reference to a section of this Law.
 - (3) A reference in this Law to a subsection or paragraph is a reference to a subsection or paragraph of the section or subsection in which the reference occurs.

Commented [SJ3]: New addition

- (4) A word in the singular form may be read in the plural form if the context allows it and a word in the plural form may be read in the singular form if the context allows it.
- (5) Unless otherwise expressly provided, the structures, organizations, bodies, principles and procedures established or used in this Law will be guided and interpreted in accordance with the culture, traditions and customs of LNIB.
- (5)(6) If a reference in this Law is followed by italicized words in square brackets indicating the subject matter of the provision, the words in square brackets are provided for convenience of reference only and are not to be considered an interpretation of the provision.

Severability

7. The provisions of this Law are severable, and where any provision of this Law is for any reason held to be invalid by a decision of a court of competent jurisdiction, the invalid portion must be severed from the remainder of this Law and the decision that it is invalid must not affect the validity of the remaining portions of this Law.

Validity

- 8. Nothing under this Law must be rendered void or invalid by
 - (a) an error or omission in a compliance notice, ticket, order, form or other document given or authorized under this Law; or
 - (b) a failure of LNIB, a LNIB official or their delegate to do something within the required time.

PART 2- ADMINISTRATIVE PROVISIONS

Delegation

9. The Lands Manager may delegate his or her duties set out at section 31(1) to the Lands Department staff.

PART 32 - SCHEDULES

Schedules

- <u>10. (1) Council may approve additional obligations or procedures related to the subject matter of this Law as a schedule.</u>
 - (2) An obligation or procedure added as a schedule to this Law under subsection (1)
 - (a) has the force of law; and
 - (b) must not be approved except in accordance with section 7 of the Land Code and, if the schedule relates to a matter listed in sections 12.3 (a) through (i) of the Land Code, in accordance with section 12 of the Land Code.

9. Schedule A forms part of this Law and has the force of law.

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Commented [SJ4]: New Addition

(2) A reference to "this Law" includes Schedule A.

Despite section 36, Council may amend Schedule A by Resolution.

PART 4- OFFENCES

Offences generally

10.11. (1) A Person commits an offence against a Law by:

- (a) doing anything prohibited under a Law; or
- (b) omitting to do anything required under a Law.

(2) An enforcement officer may commence a proceeding for an offence against a Law by

- (a) issuing a ticket in accordance with section 22;
- (b) issuing a compliance notice in accordance with section 22; or
- (c) <u>laying an information submit an offence report</u> for a prosecution before a justice of the peace or a Court in accordance with section 19.
- (3) Where a Person commits an offence for more than one day, it constitutes a separate offence for each day on which the Person commits or continues the offence.

PART 5 - JUSTICES OF THE PEACE

Justices of the peace

11.12. (1) Council may appoint by resolution, with the advice of the Lands Manager and the Lands Management Advisory Committee and in a manner consistent with this Law and the Land Code, any justices of the peace that Council determines

- (a) are necessary to enforce Laws; and
- (b) qualified to serve in the position of justice of the peace.

(2) Council's appointment of a justice of the peace under subsection (1) must set out terms regarding tenure, remuneration and removal.

(2)(3) Before carrying out any authorities granted to it under this Law, any justice of the peace appointed by Council must swear or affirm an oath of office prior to commencing their duties.

- (3)(4) Unless otherwise instructed by Council, a justice of the peace is empowered and authorized to make decisions regarding the application and enforcement of this Law including as follows:
 - (a) whether an offence has been committed;

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Commented [SJ5]: Consider adding another decision maker like an elder, or someone respected from the community. Adjudicator, Decision Maker, Decision Making Body?

More than one justice?

Commented [HV6R5]: See section 13. Also, Council is entitled to appoint more than one JOP under section 12(1).

- (b) whether a compliance notice or ticket was validly issued;
- (c) whether a fine or surcharge is due; and
- (d) any other related decisions.

(4)(5) If, in the course of a hearing before a justice of the peace, a matter arises that is within the exclusive jurisdiction of a court, the justice of the peace must terminate the hearing and refer the matter to be heard as a new matter by a judge.

(5)(6) Before the commencement of any hearing by a justice of the peace, a party to the matter may apply to court for an order that the matter be heard by a judge instead of by the justice of the peace.

(6)(7) In making an order pursuant to subsection (6), the judge must consider relevant factors, including, without limitation, the following factors:

- the objectives of respecting Laws and LNIB's self-government, and of encouraging timely, effective and efficient enforcement of Laws;
- (b) the complexity of the factual and legal issues involved in the matter;
- (c) the proposed length of the trial of the matter;
- (d) the severity of the potential outcomes or consequences of the matter; and
- (e) the public interest in the outcome of the matter.

Community justice process

<u>13. (1) Council may implement a community justice process by approving a schedule to this Law</u> that, at a minimum, addresses the following:

- (a) the composition, eligibility criteria, tenure and remuneration of the person or body that will administer the process;
- (b) the manner in which Council will appoint and remove the person or members of the body referenced at paragraph (a);
- (c) the rules of procedure and powers of the person or body that will administer the process;
- (d) the procedure to initiate a matter under the community justice process.

(2) Without restricting LNIB's discretion to pursue the prosecution of an offence, a community justice process may serve as a substitute for prosecution under section 19. **Commented [HV7]:** Stephen, is there a sense that this should be voluntary? i.e. an alleged offender must agree to participate in this process? This question can be left to the schedule if you're not sure.

PART 6 - ENFORCEMENT OFFICERS

Appointing enforcement officers

42.14. (1) In addition to an enforcement officer appointed or designated under another Law, LNIB appoints the following as enforcement officers:

(a) any RCMP officer or a peace officer;

(a)(b) the Lands Manager; and

- (c) any individual or company designated by Council by resolution.
- (2) <u>Unless otherwise stated in a specific Law or the terms of a specific appointment, every enforcement officer appointed under this Part has the authority to enforce the provisions of any Law.</u>

Authority of enforcement officers

- 13.15. (1) Without limiting an enforcement officer's powers at law, including in another Law, an enforcement officer is authorized to do the following for the purpose of performing his or her duties or exercising his or her powers in relation to this Law:
 - (a) issue compliance notices;
 - (b) issue tickets;
 - (c) at any reasonable time, enter

(i) land, or

(ii) an unoccupied placebuilding or structure other than a dwelling, or

(i)(iii) <u>a vehicle, vessel, or trailer, or</u>

(iii)(iv) a dwelling with the consent of the occupier or if authorized by another Law or, subject to section 16, a warrant issued by a court;

- (d) in a manner that is consistent with enforcement measures under federal legislation and subject to sections 16 and 17, make any reasonable inspection, investigation or inquiry necessary to determine if this Law, or a compliance notice, order or other instrument issued under this Law, has been complied with or contravened, or an offence is being committed or has been committed;
- without limiting the interpretation of paragraph (d) and subject to section 17, an enforcement officer may:
 - inspect, analyze, measure, sample or test land, and any article or substance located on or in the land,
 - (ii) take away samples of land, articles or substances,

Commented [SJ8]: "premises" removed and reworded

- examine and take away copies of records relating to any matter governed by a Law,
- (iv) take photographs or make audio records,
- (v) with the consent of the occupier or if authorized by another Law or a warrant,
 - 1. inspect, analyze, measure, sample or test any article or substance located in a dwelling or other place,
 - 2. seize and remove anything that the enforcement officer has reasonable grounds for believing is evidence of an offence, and
 - take other actions as consented to by the occupier, or authorized in another Law or a warrant;
- (f) direct or require that a Person take certain measures or meet certain conditions to ensure compliance with a Law or an authorization issued under a Law, including, without limiting the generality of the Lands Manager's or an enforcement officer's authority, terms and conditions for traffic control, and to prevent injury, harm, nuisance, or damage to the public, property, or the environment, including terms and conditions dictating the remediation or restoration of the land;
- (g) issue a stop work order to order any Person who has not received full and proper authorization to cease carrying out any activities prohibited under a Law;
- (h) provide to a prosecutor with information sufficient to initiate the prosecution of an offence;
- (i) perform any other duties and exercise any other powers assigned or delegated to the enforcement officer
 - (i) under this or any other Law, or
 - (ii) by Council.

(2) A stop work order imposed under subsection (1)(g) may be registered in court and enforced as a court order and continues in force until the condition that led to it is remedied or until the activity that is the subject of the stop work order receives proper authorization.

- (3) For certainty, an enforcement officer, acting in the performance of a duty or in the exercise of a power under this and any other Law, may enter and pass over any LNIB Land without being liable for trespass but is liable for damages to the land resulting from his or her activities.
- (4) Subsection (3) applies to any person who is assisting an enforcement officer.
- (5) On request and in the course of performing their duties, an enforcement officer must show their identification as an enforcement officer.

(6) The authority of an enforcement officer:

- (a) may be limited by the terms or conditions of their appointment as an enforcement officer; and
- (b) may be increased if the enforcement officer is, under another Law appointed or designated to enforce the provisions of another Law.

Warrants

- 44.16. (1) On an enforcement officer's application made without notice, a justice of the peace may issue a warrant authorizing an enforcement officer to enter and search a place and examine anything that is relevant to determining compliance with a Law if the justice of the peace is satisfied that the enforcement officer has been properly appointed and that there are reasonable and probable grounds for believing that something relevant to the investigation is at the place.
 - (2) A warrant issued under subsection (1) does not authorize an entry or search after sunset or before sunrise unless it is expressly stated in the warrant.
 - (3) An enforcement officer entering and searching a place under the authority of a warrant issued under subsection (1) may be assisted by a peace officer and may enter a place by force.

Copying and removal of documents and objects

- 45.17. (1) An enforcement officer may copy or, subject to subsection (2), remove a document, record or thing examined under section 15(1) or under the authority of a warrant under section 16 at LNIB's expense.
 - (2) An enforcement officer may only remove a document, record or thing under subsection (1) if
 - (a) it is not practicable to copy it in the place where it is examined; or
 - (b) a copy of it is not sufficient for the purposes of the investigation.
 - (3) In order to examine or produce a document or record in readable form, an enforcement officer may use data storage, information processing or retrieval devices or systems that are normally used in carrying on business in the place in which he or she is conducting the investigation.
 - (4) If it is practicable to copy a document, record or thing removed under subsection (1), the enforcement officer must,
 - (a) if it was removed under subsection (2)(a), return the document, record or thing within a reasonable time; or
 - (b) if it was removed under subsection (2)(b), provide the person who was in possession of the document, record or thing with a copy of it within a reasonable time.

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(5) A copy of a document, record or thing certified by an enforcement officer to be a true copy must be received in evidence in any proceeding to the same extent and will have the same evidentiary value as the document, record or thing itself.

PART 7 - PROSECUTION OF OFFENCES

Completing an information offence report

- 16.18. (1) An enforcement officer or other Person who believes on reasonable grounds that a Person has committed an offence may complete an <u>information offence report</u> regarding the alleged offence.
 - (2) An <u>offence report</u>information must be in the form approved by Council and made under oath.

Prosecution of offences

17.19. (1) The Lands Manager or an enforcement officer may, on reasonable and probable grounds, lay an information submit an offence report on behalf of LNIB that a Person has committed or is suspected of having committed an offence, provided that the information has been approved by a prosecutor.

- (2) In the prosecutor's review of an information an offence report and the prosecution of an offence, they must consider:
 - (a) all relevant information and documents relating to the prosecution;
 - (b) whether there is a substantial likelihood of conviction of the offence;
 - (c) the seriousness of the offence;
 - (d) the values of LNIB;
 - (e) the integrity and independence of the LNIB enforcement system; and
 - (f) the public interest.
- (3) The prosecutor must perform their duties and exercise their powers in a manner consistent with the overall authority and role of a prosecutor in the administration of justice in British Columbia.

Limitation period for laying an information submitting an offence report

18.20. If a Law does not specify the limitation period for laying an informationsubmitting an offence report, the Lands Manager or an enforcement officer may not lay an informationsubmit an offence report more than six months after the commission of an alleged offence is discovered. a LNIB official discovers the commission of the alleged offence.

Application of the Criminal Code

<u>49.21.</u> The summary conviction proceedings of Part XXVII of the Criminal Code apply to the prosecution of offences.

PART 8 - COMPLIANCE NOTICES AND TICKETS

Issuing a compliance notice or ticket

- <u>20.22.</u> (1) If an enforcement officer has reasonable grounds to believe a Person is committing an offence or has committed an offence, the enforcement officer may issue to the Person a compliance notice or a ticket in the form approved by Council.
 - (2) A compliance notice or a ticket must be issued to a Person unless it is issued for an offence involving a vehicle, in which case it must also be issued to:
 - (a) the vehicle's licence plate; or
 - (b) the vehicle's identification number, temporary operation permit or interim permit under the *Motor Vehicle Act* (British Columbia) or other applicable law.
 - (3) If a compliance notice or a ticket is issued under subsection (2), the compliance notice or the ticket is deemed to have been issued to each registered owner of the vehicle as contained in the provincial records.
 - (4) Each registered owner of a vehicle referred to in subsection (3) is deemed to be a named person.
 - (4)(5) A compliance notice or ticket may not be enforced unless it is served in accordance with section 25.

Contents of a compliance notice and a ticket

<u>21.23.</u> (1) A compliance notice and a ticket must be in the form approved by Council, and must contain the following information:

- the particulars of the alleged offence in sufficient detail to permit the named person to identify it;
- (b) the date the compliance notice or ticket is issued;
- the name and signature of the enforcement officer who issued the compliance notice or ticket;
- (d) how to dispute the alleged offence.
- (2) In addition to the information required under subsection (1), a compliance notice must contain the following information:
 - sufficient information to notify the named person to do whatever is necessary to stop or rectify the offence,

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- (b) the date or time period within which the named person must comply with the requirements provided under paragraph (a),
- (c) a provision that if the compliance notice is not disputed within the time provided,
 - (i) the compliance notice will be treated as undisputed, and
 - (ii) the named person will deemed to have pleaded guilty to the alleged offence; and
- (d) any other information prescribed by regulation.
- (3) In addition to the information required under subsection (1), a ticket must contain the following information:
 - (a) the fine, discounted fine and surcharge in accordance with Schedule A,
 - (b) a provision that if the ticket is not disputed within the time provided,
 - (i) the ticket will be treated as undisputed,
 - (ii) the named person will be deemed to have pleaded guilty to the alleged offence,
 - (iii) the fine will be immediately payable to LNIB, and
 - (iv) the methods of paying the fine; and
 - (c) any other information prescribed by regulation.
- (4) A compliance notice may state that if the named person does not comply with the requirements set out in the compliance notice and rectify the offence, LNIB or a person authorized by Council may take action to rectify the offence at the expense of the named person.

Form of compliance notice or ticket

- 22.24. A compliance notice or ticket may be completed, recorded, issued and stored:
 - (a) in electronic format by electronic means; or
 - (b) by another means that allows the compliance notice or ticket to be reproduced in an understandable form.

Serving a compliance notice or a ticket

- 23.25. Subject to section 26, uUnless otherwise provided in a Law, a compliance notice or ticket may be served by:
 - (a) personally giving the compliance notice or ticket to the named person;

- (b) verbally delivering the compliance notice or ticket to the named person if the offence is, or may be, a nuisance, trespass, danger to public health or threat to public order, peace or safety that requires immediate compliance;
- (c) mailing the compliance notice or ticket by registered mail to the named person at the last known address for that person; or
- (d) if the named person is unknown, affixing the compliance notice or ticket in a conspicuous location where the undertaking or activity of concern is occurring.

When failure to serve a document does not invalidate proceeding

24.26. (1) If a compliance notice or ticket is not served in accordance with section 25, a proceeding or an action in relation to the compliance notice or ticket is not invalidated if:

- (a) the content of the compliance notice or ticket was known by the named person within the time allowed for service;
- (b) the named person consents in writing; or
- (c) the failure to serve in accordance with section 25 does not result in any substantial injustice.

(2) If a compliance notice or ticket relates to an offence involving a vehicle, that compliance notice or ticket must be delivered to the address of each registered owner of the vehicle as shown in the provincial records.

Complying with or disputing a compliance notice

- 25.27. Subject to section 35 [extension of time limits] and the period of time specified in the compliance notice under section 23(2)(b), a named person must, within 14 days of service of a compliance notice:
 - (a) comply with the requirements in the compliance notice in the manner stated in the compliance notice; or
 - (b) dispute the allegation contained in the compliance notice in accordance with section 30.

Paying or disputing a ticket

<u>26.28.</u>(1) Subject to section 35 [*extension of time limits*], a named person must, within 14 days after service of a ticket,

- (a) pay the fine stated in the ticket to LNIB in the manner stated in the ticket; or
- (b) dispute the allegation contained in the ticket in accordance with section 30.
- (2) If a named person fails to comply with subsection (1), the fine set out in the ticket is immediately payable to LNIB in the manner indicated in the ticket, and the surcharge is also payable if the fine is not paid within the time period set out in the ticket.

Effect of paying fine

<u>27.29.</u>(1) A named person who pays a fine in compliance with this Law and with the ticket is deemed to have:

- (a) pleaded guilty to the offence to which the Person was charged; and
- (b) have paid the fine imposed.
- (2) A conviction is not required to be drawn up or entered for a named person under subsection (1) unless it is required under the Law contravened or by the named person convicted or a prosecutor.

Notice of dispute of compliance notice or ticket

28.30. (1) A named person may dispute the allegation contained in a compliance notice or ticket by submitting the fee in accordance with Schedule B and a written notice of dispute within the 14 days after service in accordance with subsection (2), which notice must include

- (a) an address for the named person;
- (b) sufficient information to identify the compliance notice or ticket and the alleged contravention being disputed; and
- (c) a description of the basis upon which the named person disputes the compliance notice or ticket.
- (2) A notice of dispute under subsection (1) <u>must be submitted within the 14 days after</u> <u>service may beby</u> <u>submitted by</u> mailing or hand-delivering the notice to <u>an employee at</u> the address set out in the compliance notice or ticket.
- (3) A notice that is mailed under subsection (2) will be deemed to have been delivered on the date that it was mailed.

Review of notice of dispute

- <u>31. appearing in person at the location set out in the compliance notice or ticket to give notice of dispute.</u> <u>dispute.</u>Where a notice of dispute is given in accordance with section <u>30</u>, the Lands Manager will
 - (a) screen the notice for any administrative errors, oversights or apparent misunderstandings in relation to the notice or the underlying compliance notice or ticket that might be resolved without referring the notice to a justice of the peace or judge; and
 - (b) contact the named person for any required follow-up.

Hearing of dispute

Commented [HV9]: Stephen, I had to accept the track changes here to fix the formatting, so I highlighted the new content.

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Commented [SJ11R10]: Lands Department Office

29.32. (1) For a lf notice of dispute that is not resolved under section 31, is given in accordance with subsection (1), the Lands Manager or Council must

- (a) within seven_days after receiving the notice of dispute, of which period may be extended to accommodate a reasonable effort to resolve any issues identified under section_31, deliver a copy of the notice to any other named person; and
- (b) refer the compliance notice or ticket to a justice of the peace or court for a hearing.
- (2) If a compliance notice or ticket is referred pursuant to subsection (1), LNIB must confirm that the named person receives a notice of the hearing specifying a time and place for the appearance of the named person before the justice of the peace or judge.
- (3) If the named person appears at the time and place specified in the notice under subsection (2), despite any rule of procedure, the applicable justice of the peace or judge has jurisdiction to hear the dispute without examining the notice of dispute or the notice of the hearing or inquiring into the service of the ticket on the named person.
- (4) A justice of the peace or judge hearing a dispute on a compliance notice or ticket may:
 - (a) admit as evidence, whether or not it would be admissible under the laws of evidence, any oral or written testimony or any record or thing that the justice considers is relevant to an issue in the trial and is credible and trustworthy, but may not admit anything that is privileged under the laws of evidence; and
 - (b) adopt procedures that are conducive to justly and expeditiously determining the matter.

(5) The justice of the peace or judge must expeditiously review the compliance notice or ticket and may, by order:

- (a) reverse or modify the compliance notice or ticket with or without conditions; or
- (b) confirm the compliance notice or ticket.
- (6) Unless it is required under the Law contravened or by the named person convicted or a prosecutor, a conviction is not required to be drawn up or entered if the named person:
 - (a) has appeared before a justice of the peace or judge at the time and place specified in the notice under subsection (2) and pleaded guilty to or been found guilty of the offence with which the named person was charged; or
 - (b) is deemed to have pleaded guilty to the offence with which the named person was charged in accordance with section 34(2).

Refund of fee to dispute compliance notice or ticket

<u>33. (1) The Lands Manager will refund a named person's fee submitted under section 30(1) to</u> <u>dispute a compliance notice or ticket 30<u>if</u>.</u>

(a) the matter is resolved under section 31; or

(b) if a justice of the peace or judge reverses the compliance notice or ticket under section 32(5)(a).

Failure to appear at hearing

- 30.34. (1) A named person is deemed to have not disputed a compliance notice or ticket if the named person fails to appear before a justice of the peace or judge to dispute the applicable offence at the time and place specified in the notice under section 31(2), or at a new time and place set under section 35(4)(c).
 - (2) If a named person is deemed under subsection (1) to have not disputed the compliance notice or ticket, the named person is deemed to have pleaded guilty to the offence with which the named person was charged, and any fine amount indicated on the ticket is immediately payable by the named person to LNIB.

Time extensions

- <u>31.35.</u> (1) A named person who does not dispute the charge, or fails to appear before a justice of the peace or judge at the time and place specified in the notice under section (2), may apply to a justice of the peace or court for a time extension in the circumstances established by this section.
 - (2) In the case of a named person who did not dispute the charge, the named person may only apply for a time extension under this section if:
 - (a) the named person has, through no fault of that named person, not had an opportunity to dispute the charge; and
 - (b) not more than thirty 30 (30) days have passed since the end of the period referred to in section 27 or 28.
 - (3) In the case of a named person who failed to appear before a justice of the peace or judge to dispute the charge, the named person may only apply for a time extension under this section if:
 - (a) the failure was through no fault of the named person; and
 - (b) not more than thirty <u>30 (30)</u> days have passed since the date specified in the notice under section <u>31(2)</u>.
 - (4) The justice of the peace or judge to whom an application is made pursuant to this section, on being satisfied by affidavit in the form approved by Council, with or without hearing from the applicant, that the applicable conditions set out in subsection (2) or subsection (3) have been met may:
 - (a) strike out the conviction, if any;
 - (b) in the case of a named person who did not dispute the charge, allow the named person 14 days after the date the conviction is struck to dispute the charge in accordance with <u>section</u> 30(<u>#</u>); or

- (c) in the case of a named person who failed to appear to dispute the charge, set a new time and place for the appearance of the named person before a justice of <u>the peace</u> or judge.
- (5) If a conviction is struck out under subsection (4)(a), the justice of the peace or judge must give the named person a certificate of the fact in a form approved by Council.

Collections

32.36. If a person-Person fails to pay a fine under this Law, the Lands Manager is authorized to send any unpaid fine to a collection agency do the following thirt30y (30) days after having sent a warning letter to the personPerson.

PART 9 - OFFENCES AND PENALTIES

Offences

33.37. A Person commits an offence by doing any of the following:

- (a) obstructs, interferes with or hinders Council, an enforcement officer, or any authorized employee, officer or agent in the carrying out of their duties and responsibilities under this Law;
- (b) fails to comply with a compliance notice or ticket or with an order under section 31(5);
- (c) provides false or misleading information to an enforcement officer, a justice of the peace, a judge or to the person or body that administers a community justice process; or
- (c)(d) otherwise contravenes this Law.

Penalty

<u>34-38.</u> A Person who commits an offence under section 37 is liable, on summary conviction, to a fine not exceeding \$2,000 or imprisonment for a term not exceeding six months.

PART 10 - GENERAL PROVISIONS

Limitation of liability

35.39. (1) An enforcement officer or any other person assisting an enforcement officer is not liable for anything done or omitted in good faith execution of any duty or power under this Law.

(2) <u>A Person may not bring an action for damages</u>. No action for damages lies or may be instituted against LNIB, or a manager, employees, servant, official or agent of LNIB,

- (a) for anything said or done or omitted to be said or done by that person in the performance or intended performance of the person's duty, or the exercise of the person's authority under a Law, or any regulation enacted pursuant to a Law; or
- (b) for any alleged neglect or default in the performance or intended performance of the person's duty or the exercise of the person's authority under a Law, or any regulation enacted pursuant to a Law.
- (3) Subsection (2) does not provide a defence if:
 - (a) LNIB, or a manager, employee, servant, official or agent of LNIB, has, in relation to the conduct that is the subject matter of the action, been guilty of dishonesty, gross negligence or malicious or wilful misconduct; or
 - (b) the cause of action is libel or slander.

(4) LNIB, or a manager, employee, servant, official or agent of LNIB, is not liable for any damages or other loss, including economic loss, sustained by any person, or to the property of any person, as a result of their neglect or failure, for any reason, to discover or detect any contraventions under a Law, or any regulation enacted pursuant to a Law.

(5) All actions against LNIB for the unlawful doing of anything that:

- (a) is purported to have been done by LNIB under the powers conferred by a Law or any regulation enacted pursuant to a Law; and
- (b) might have been lawfully done by LNIB if acting in the manner established by law,

must be commenced within six (6) months after the cause of action first arose.

Regulations

<u>36.40.</u> (1) Council may make regulations it considers necessary or advisable for purpose under this Law.

- (2) For certainty, the powers of Council under subsection (1) include the power to make regulations:
 - (a) prescribing the form of a compliance notice and ticket and any other forms or documents necessary or advisable for the purposes of this Law;
 - (b) prescribing fees to cover costs of adjudicating disputes, including additional administrative fees if a person unsuccessfully disputes a compliance notice or ticket.
- (3) Subsection (2) does not restrict Council from approving matters listed in that subsection by Resolution.

PART 11- AMENDMENTS

Substantive amendments to this Law

- <u>41. (1)</u> With the exception of <u>an amendment to the listed schedules at subsection (2) and a</u> minor amendment described at section 42, an amendment or repeal of this Law must only be made by Council as recommended by the Lands <u>Management</u> Advisory Committee in accordance with the Land Code.
 - (2) Council may amend Schedule A and Schedule B by Resolution; for certainty, any other schedule added to this Law must be approved in accordance with subsection (1).

Minor amendments

- <u>37.42. (1)</u> Council may approve a minor amendment to this Law by Resolution.
 - (2) For the purposes of subsection (1), minor amendments mean:
 - (a) amendments to correct typographical errors;
 - (b) amendments required to reference any relevant new or amended Law;
 - (c) amendments ordered by any court of competent jurisdiction; and
 - (d) amendments which serve to clarify this Law, where there is no reasonable dispute about the intention underlying the original provision.

PART 12 - COMING INTO FORCE

Coming into force

38.43. This Law comes into force on the date it is passed by Resolution after complying with section 7 of the Land Code.

THIS LAW IS HEREBY DULY ENACTED by Council on the ___ day of ____, 20_, at ___, in the Province of British Columbia

Quorum consists of X Council members.

SCHEDULE A

SCHEDULES OF OFFENCES AND PENALTIES

LNIB Subdivision, Development and Servicing Law – Fines for Tickets			
Prohibited Conduct	Discounted Fine (if paid within 14 days)	Fine	Surcharge (if not paid within 30 days)
 12(1) Subject to the exemptions at section 13, a Person must not undertake any of the following activities on LNIB Land except in strict compliance with an authorization, an applicable land use plan and environmental management plan, the Cultural Heritage Policy, the B.C. Building Code and any applicable policies and enactments: (a) the subdivision of LNIB Land; (b) the construction, alteration, enlargement, addition, demolition, or removal of a building, including for certainty, signs, swimming pools and decks; (c) the installation of a street, intersection, sewer system, water system or other infrastructure of any kind; (d) the clearing, grading, blasting, excavating or other alteration of LNIB Land; (e) the deposit or removal or more than 10 m³ of soil; (f) the removal of trees; and (g) other activities designated by Council in a regulation. 	\$450	\$500	\$550
24(1)(c) failing to comply with a stop work order.	\$450	\$500	\$550
24(1)(d) failing to comply with an enforcement officer's direction or requirement to take certain measures or meet certain conditions to ensure compliance with the law or an authorization.	\$450	\$ 500	\$550
25(a) providing false or misleading information in order to obtain an authorization under the Law.	\$300	\$350	\$400
25(e) contravening an order made by a court in relation to the Law.	\$500	\$550	\$600

25(f) obstructing, interfering with or denying access onto any land or into any building to an enforcement officer whose entry is authorized under the Law.	\$4 50	\$500	\$550
25(g) contravening the Law in any manner that is not listed under section 25 of the Law.	\$300	\$350	\$400
Enforcement La	LNIB aw – Fines for Ticket	ts	
Prohibited Conduct	Discounted Fine (if paid within 14 days)	Fine	Surcharge (if not paid within 30 days)
15(f) failing to comply with a direction or requirement to take certain measures or meet certain conditions to ensure compliance with the law or an Authorization.	\$450	\$500	\$550
15(g) failing to comply with a stop work order.	\$450	\$500	\$550
15(3) obstructing, interfering with or denying access onto any land or into any building to an enforcement officer whose entry us authorized under the Law.	\$450	\$500	\$550
37(a) A Person must not obstruct, interfere with or hinder Council, an enforcement officer, or any authorized employee, officer or agent in the carrying out of their duties and responsibilities under this Law.	\$500	\$550	\$600
37(b) failing to comply with a compliance notice or ticket or an order under section 31(5).	\$500	\$550	\$600
37 (c) providing false or misleading information to an enforcement officer, a justice of the peace, a judge or to the person or body that administers a community justice process.32(c) contravening the Law in any manner that is not listed in section 32.	<u>\$300</u> \$ 300	<u>\$350</u> \$350	<u>\$400</u> \$4 00
37(d) contravening the Law in any manner that is not listed in section 37.	\$300	\$350	\$400

SCHEDULE B

FEES

The following fee is required to help offset LNIB's administrative costs to facilitate and respond to notices of dispute submitted under section 30. As provided at section 33, this fee will be reimbursed if the dispute is resolved before being referred to a justice of the peace or judge, or if a justice of the peace or judge reverses a compliance notice or ticket under section 31(5)(a).

Notice of Dispute: \$